



Maintenance Assistant

An interesting opportunity has arisen for a Maintenance Assistant to work at Sussex Cricket.

Reporting into the Head of Operations and Facilities, you will be part of a team of three Maintenance Assistants. Assisting with a wide range of general maintenance around the site and at our outgrounds, the suitable candidate must be a genuine team-player and have a proactive, flexible and can-do attitude. Excellent communication and interpersonal skills are a must for this role.

The role will start on 1 March 2020. A flexible approach is a pre-requisite as during the busy periods of the cricket season there will be a need to work during some weekends and evenings, depending on the schedule of matches and other key events.

The ideal candidate will have a successful track record of working within maintenance in a busy facilities environment, and be accustomed to carrying out their work to the highest of standards.

A full, clean driving licence is essential.

Please note that all tools and equipment will be supplied by Sussex Cricket.

To apply for the role, please send your CV and a cover letter, outlining your suitability for the role to: [**recruitment@sussexcricket.co.uk**](mailto:recruitment@sussexcricket.co.uk)

The closing date for applications is **5pm on Wednesday 8 January 2020** . Please note that we are unable to accept any late applications.

No agencies thank you.



Sussex Cricket

Job Description

Job Title:	Maintenance Assistant
Reports To:	Head of Operations and Facilities
Salary:	Competitive
Hours:	Full -time (8am -4pm core hours) with the requirement to work some evenings and weekends depending upon events
Location:	Hove County Cricket Ground with some work at the outgrounds (Blackstone) and the outground festivals
Contract:	Full-time and permanent

Role Purpose

- To carry out a variety of general maintenance duties around the site, including at the outgrounds
- To ensure that all work is completed to the highest standards and complies with regulations as per the Health and Safety at Work Act 1974

Key Tasks

- Maintain the facilities area from the perimeter of the pitch to the external wall (excluding electrical, plumbing and gas works), in a safe and compliant manner at all times
- Carry out a wide range of general maintenance duties (e.g. carpentry, painting and decorating, grounds maintenance)
- Secure the site, in conjunction with others, as directed by the Head of Operation and Facilities
- Ensuring the appropriate materials are on site (a works van can be used to collect materials)
- Be part of the match and event set up team at The 1st Central County Ground , Hove and at all other outgrounds used by Sussex Cricket
- Liaise with relevant contractors whilst on site
- Maintain a professional standard of appearance and behaviour at work reflecting Sussex Cricket's values
- Physically able to carry out the duties that have been outlined
- Ensure all work is completed to the highest standards, ensuring compliance with health and safety regulations

Team Work

- Work with others to achieve the Organisation's goals.
- Develop a positive working relationship with other departments and understand their roles
- Project a positive image of the Sussex Cricket at all times

Person Specification

Essential Criteria	
1. Formal Qualifications	
	<ul style="list-style-type: none">• Full clean driving licence
2. Experience	
	<ul style="list-style-type: none">• A successful track record of carrying out a variety of general maintenance work within a busy facilities environment
3. Skills & Knowledge	
	<ul style="list-style-type: none">• Ability to plan ahead and organise• Excellent communication and interpersonal skills• General maintenance experience: carpentry, painting and decorating, grounds maintenance
4. Personal Qualities	
	<ul style="list-style-type: none">• Willing to use own initiative• Professional attitude and appearance• A proactive approach• Strong self-motivation and energy• Willingness to follow instructions• An attention to detail• Values-driven individual• A genuine team-player who can motivate and inspire others• Sound independent judgment• Physically able to carry out the duties that have been outlined• A professional attitude and appearance• A positive approach and a “can-do” attitude• Ability to work under pressure• Flexibility with regards to working hours and patterns of working to include weekend and evening working• A commitment to continuous improvement• Accountability to work to the highest standards