**Appointment of Chair of the Trustees of the**

**Sussex Cricket Foundation**

**Introduction**

Following the appointment of the previous Sussex Cricket Foundation Chair, Jon Filby as Chair of Sussex Cricket Limited, the Directors of Sussex Cricket Limited (SCL) are seeking to appoint a Chair of the Trustees of the Sussex Cricket Foundation (SCF).

This is an exciting opportunity for a person who wishes to be at the heart of promoting cricket for social good within Sussex. We are looking for a collaborative individual who demonstrates enthusiasm and integrity and who will inspire a passion for cricket in all our communities.

Please note that this is a voluntary, unpaid post, for an initial period of 3 years. The Chair of the SCF Trustees will be expected to attend 6 formal Trustee meetings during any 12-month period.

We are committed to improving the diversity of our Board of Trustees, specifically focusing on recommendations from Sport England’s Diversity and Inclusion action plan. We welcome applicants from all walks of life and backgrounds who can bring diversity of thought and experience to the SCF. We encourage applications from people who may be currently underrepresented on our Board of Trustees.

**Equal Opportunities**

Sussex Cricket is committed to ensuring that all applicants do not receive less favourable treatment nor are discriminated against, on the grounds of their age; disability, gender; marriage and civil partnership; pregnancy or maternity; race; religion or belief; sex or sexual orientation.

**About the Sussex Cricket Foundation**

The Sussex Cricket Foundation (SCF) is the charitable arm of Sussex Cricket and a wholly owned subsidiary of Sussex Cricket Limited. The Foundation is a registered charity and a company limited by guarantee. Its aim is to actively change lives through the power of cricket across Sussex and throughout its communities.

We use the game and the Sussex Cricket brand to deliver accessible playing opportunities that grow the sport, tackle inequalities, improve mental health and wellbeing and enable people to fulfil their potential.

Our team (of 22 full time equivalent employed staff and boundless volunteers), led by our Community Cricket Director, deliver programmes and initiatives in schools, clubs, and community settings to help raise the profile of cricket, improve accessibility, and inspire the next generation of cricketers of all ages, abilities, and genders. Through our Sussex Cricket Strategy our current priorities include:

* Disability Cricket (running the largest mass disability cricket event in the South-East and being the first County to host a disability cricket fixture).
* Women & Girls Cricket (currently 70 clubs running women & girls cricket).
* Urban Cricket (delivery of Urban Cricket Plans in Brighton & Crawley to improve cricket provision in two key diverse areas of our County).
* State School Cricket – in partnership with the Aldridge Foundation, Brighton Aldridge Community Academy is our state school of choice for cricket which provides opportunities for state school children to access high quality coaching in first class facilities.

The Sussex Cricket Foundation is also responsible for running the world’s largest adult cricket league, which boasts 350 teams from 145 clubs spread across 36 divisions. The Foundation are also responsible for ground-breaking

initiatives such as our Mental Health & Wellbeing Hub, the first County to have its own bespoke hub for anyone that needs to find hope and/or support.

The profile of the Foundation continues to rise both locally and nationally. We continue to find new supporters, sponsors and donators who want to support the amazing work we do across Sussex. The total revenue of the Foundation was £853,000 in 2021 and is anticipated to be £1 million in 2022.

To view the work of the Foundation please take a look at our last Impact Report - <https://sussexcricket.co.uk/foundation-latest-news> or visit our Website - <https://sussexcricket.co.uk/community-cricket>

**About the Chair role**

The Sussex Cricket Foundation (SCF) is run by a Board of Trustees appointed by, and accountable to, the Sussex Cricket Limited Board of Directors. Currently, there are 10 Trustees.

The CHAIR of the SCF Trustees is primarily responsible for providing coherent leadership and a clear sense of direction for the charity.

**Key accountabilities**:

* Work closely with the Chair of Sussex Cricket Limited (SCL) and its Board of Directors, the Chief Executive of SCL and the Director of Community Cricket to ensure that the objects, devolved authorities and range of activities contained within SCL REGULATION 17A are achieved;
* Ensure that the vision, strategy, business plan and annual budget for the SCF are agreed, in operation and that performance is monitored and corrected where necessary;
* Ensure that the Articles of Association of the SCF and requirements of the Charity Commission are adhered to at all times;
* Actively promote equality, diversity and inclusion throughout the management and activities of the SCF;
* Ensure that necessary policies, procedures and systems are in place, are working effectively and efficiently and are regularly reviewed, especially in relation to risk;
* Chair the meetings of the SCF Board of Trustees and ensure that it functions effectively;
* Ensure that the Board of Trustees focus upon strategic and policy matters, financial management and performance;
* Ensure that the Trustees receive accurate, timely and relevant information prior to Board meetings;
* Ensure there is a necessary range of Committees and Working Groups to address matters of focused activity;
* Ensure effective communication with all stakeholders;
* Provide regular, on-going support to the Community Cricket Director; and,
* Take the lead in identifying and meeting development needs of individual Trustees.

This is an unpaid appointment, initially for a period of three years but extendable by agreement.

There are 6 formal meetings of the SCF Trustees each year. The likely overall commitment is the equivalent of one day per fortnight.

**Skills and experience**

Applicants for the Chair role should:

* Have outstanding, proven leadership skills; be someone who will enthuse and inspire employees, volunteers and a wide range of stakeholders;
* Have a strong commitment to promoting and embedding diversity and inclusion at all levels;
* Be an authoritative and articulate individual with strong political astuteness;
* Possess integrity, good judgment and independence of mind;
* Be committed to strong teamwork; able to effectively communicate, motivate and engage with widely differing individuals;
* Be supportive of and have empathy with inspiring a passion for cricket in the heart of all communities; and,
* Have no potential conflicts of interest.

**Application process**

Should you require further information, you are invited to contact either John Abbott, Chair, Nominations and Election Committee at [john.abbott@sussexcricket.co.uk](mailto:john.abbott@sussexcricket.co.uk) or, Jon Filby, the former Chair of the SCF, at jon.filby@sussexcricket.co.uk

Please complete the attached application form and return it to [laura.walford@sussexcricket.co.uk](mailto:laura.walford@sussexcricket.co.uk)

**Closing date for applications is 15 August 2022**. Please note that late applications will not be accepted.

Review of applications and shortlisting by 26 August 2022 with interviews most likely taking place in the week commencing 5 September 2022. Reference and integrity checks will be taken up post-interview.

**SUSSEX CRICKET FOUNDATION**

**Application Form for Appointment of Chair**

|  |  |
| --- | --- |
| **Full name:** |  |
| **Address:** |  |
| **Date of birth:** |  |
| **Email address:** |  |
| **Phone number (home/mobile):** |  |

I confirm that I am willing to serve as Chair of the Sussex Cricket Foundation.

I declare that the information I have given on this application and any other associated documents provided by me are, to the best of my knowledge and belief, true and complete. In addition to the information requested, I have disclosed in my accompanying letter any other information, which is relevant to my suitability as Chair of the Sussex Cricket Foundation or would fail the ‘fit and proper’ person test.

This includes any convictions, bans, bankruptcies, insolvencies, business interests or personal relationships which might lead to conflict of interest or bring Sussex Cricket Foundation into disrepute. I realise that failure to disclose relevant information or the provision of inaccurate or misleading information may result in either the appointment being withdrawn or otherwise terminated.

I accept that the appointment may be subject to relevant or appropriate checks and I agree to the Foundation undertaking such checks if I am offered the position of Chair.

I give my permission for all or part of this application to be held on both computerised and manual records, to which I may request access. These records will not be shared with any third party without my permission to do so.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SUSSEX CRICKET FOUNDATION**

**Application Form for Appointment of Chair**

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| **CANDIDATE** | | |
| **Full Name** |  | |
| **Address** |  | |
| **Current and most recent employment/other roles** | | |
|  | | |
| **CV (500 words max)** | | |
|  | | |
| **Evidence of skills / key competencies to undertake the role of Chair (500 words max)** | | |
|  | | |
| **Please write in not less than 100 words and not more than 300 words what you could contribute to the Foundation and to Sussex Cricket** | | |
|  | | |
| **Signature of candidate** | |  |
| **Date** | |  |

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| --- | --- |
| **REFEREE ONE** | |
| **Name:** |  |
| **Address:** |  |
| **Telephone number:** |  |
| **Email address:** |  |
| **How known to candidate:** |  |
| **Signature of referee** |  |
| **Date** |  |

|  |  |
| --- | --- |
| **REFEREE TWO** | |
| **Name:** |  |
| **Address:** |  |
| **Telephone number:** |  |
| **Email address:** |  |
| **How known to candidate:** |  |
| **Signature of referee** |  |
| **Date** |  |