



Cricket Development Officer

An exciting new opportunity has arisen in the Sussex Cricket Foundation (SCF). We are looking for a proactive, inclusive, and collaborative person to support the growth and development of cricket in the South & North Areas.

The successful candidate will be responsible for supporting projects & programmes in the South & North Areas, focusing on supporting the growth and development of Women & Girls Cricket in line with the Foundations 4 yr. Women & Girls Action Plan.

The success and reputation of the Foundation continues to grow both locally and nationally. This has led to Corporate Partners of the County Club and other local organisations wanting to support Foundation initiatives. Major partners such as Dean Wilson, Webtrends Optimize and Sutton Winson all have multi-year agreements with the Foundation, which supports projects such as League Cricket, Disability Cricket, and support to our club network. The ECB (national governing body for cricket) also hold the Foundation in high regard, and we are described as a 'Leading Organisation' in the delivery of Disability Cricket, Women & Girls Cricket and Schools Cricket.

Foundation Impact Report – <https://sussexcricket.co.uk/sussex-cricket-foundation/impact-report-2024>
Foundation Website - <https://sussexcricket.co.uk/sussex-cricket-foundation>

Sussex Cricket Values

Selflessness Honesty Accessibility Respect Enjoyment Drive

Equal Opportunities

Sussex Cricket is committed to improving the diversity of our workforce. We welcome applicants from all walks of life and backgrounds who can bring diversity of thought and experience to the Club.

Sussex Cricket is committed to ensuring that all applicants do not receive less favourable treatment or are discriminated against, on the grounds of their age; disability; gender; marriage and civil partnership; pregnancy or maternity; race; religion or belief; sex or sexual orientation.

Safeguarding

Sussex Cricket is committed to safeguarding by protecting children, young people and vulnerable adults. As such, all relevant posts are subject to a process of vetting with the need for up-to-date DBS checks and obtaining two work-related references.

To apply for this role, please send a CV and cover letter outlining your suitability for this role to:
foundation@sussexcricket.co.uk

Applicants must have the Right to Work in the UK.

Closing date: **5pm on Friday 22nd August 2025**

Interviews: **w/c 1st September 2025**

No agencies thank you



Job Title:	Cricket Development Officer
Location:	The 1 st Central County Ground, Hove (hybrid working)
Reports to:	South Area Territory Manager
Hours:	Full Time – 37.5 hours per week with flexible working at evenings and weekend required.
Contract:	Fixed Term (2 years), Full time
Remuneration:	Competitive salary plus 25 days' pro-rated annual leave

Role Purpose

To support the South Area Territory Manager in the delivery of our Countywide Strategic Plan for recreational and community cricket, with a specific focus on supporting the growth and development of Women & Girls cricket in line with the Sussex Cricket Foundations 4 year ECB W&G Action Plan.

Key Responsibilities:

- Deliver and support the strategic county plan for recreational and community cricket, working closely with the South & North Area Territory Managers/Teams.
- To help support and develop W&G Cricket in the South & North/Mid Areas, focusing on:
 - Increasing number of clubs running W&G Cricket
 - Increasing number of female only All Stars & Dynamo Cricket centres
 - Increase the number of female volunteers in the game e.g. coaches, umpires, scorers
 - To deliver school/community sessions through our Chance to Shine programmes
 - Providing opportunities for W&G to access the game
 - Supporting facility development at clubs to ensure welcoming environments are created
 - Grow the game amongst underrepresented groups such as the South-Asian community
 - To coach, deliver and lead events specific to W&G Cricket e.g. competitions
- To support the Foundation W&G Strategic Lead on delivery of our ECB W&G Action Plan working closely with staff in other 'Territories'.
- Delivery against Key Performance Indicators such as:
 - ECB 4 year W&G Action Plan
 - Participation levels in clubs, school/club transition
 - Chance to Shine Schools/Street Programmes
 - Lord Taverners Wicketz Programme
 - Primary & Secondary School Competitions
 - All Stars & Dynamos Cricket including Bursary Programmes
 - Paid Coaching Income
 - Workforce (inc. Officials, Coaches, Volunteers etc.)
- Capture visual evidence (photos/film) of sessions in adherence with media consent requirements for promotional and M&E purposes.
- Identify and record individual or group case studies for promotional and M&E purposes.
- To prepare reports on areas of work as directed by the Territory Manager or Community Cricket Director.
- To attend meetings that are linked to projects managed or meetings that will be of benefit to your role.
- To support the Sussex Cricket Ltd. Commercial Department in helping create a fanbase for the Sussex Womens Tier 2 team.
- Be prepared to undertake any other duties related to the work of these functions as required e.g., Match Day Activation or Sussex Cricket Foundation events.

**Experience:**

- An understanding and experience of working within a club and youth environment, preferably in sport.
- Experience of leading projects, preferably in sport.
- Experience coaching a wide range of audiences
- Ability to work independently and as part of a team
- Effective communication skills
- Ability to build and maintain relationships with customers and stakeholders
- Highly organised approach to work, with attention to detail
- Ability to work under pressure using your own initiative
- Professional attitude and presentation.
- Collaborative approach to working
- Values-driven individual
- A positive approach and can-do attitude
- Ability to deal with conflicting priorities, often under pressure, yet remaining tactful, diplomatic, and confidential
- Ability to travel independently between sites

Desirable Qualifications:

- UKCC Level 2, Core Coach, UKCC Foundation 1 Cricket Coaching or appropriate coaching qualification
- Valid First Aid Certificate
- Valid Safeguarding & Protecting Children Certificate
- Valid DBS Certificat